

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



Circular No. 188 of 2023  
**ORDER**

WHEREAS Ordinance 184(A) and (B) deals with supply of photocopies of assessed answer books and revaluation of answer books of theory papers;

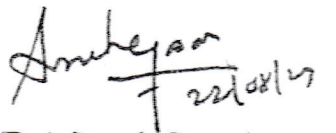
AND WHEREAS the Board of Examinations and Evaluation in its meeting held on 4.7.2023, has resolved to cancel the process of scrutiny and verification of marks awarded to the examinee in the assessed answer books of theory papers and amend Ordinance 184(A) and (B) accordingly;

AND WHEREAS it will take some time to amend Ordinance 184(A) and (B) as per the provisions of Section 74 of the Maharashtra Public Universities Act, 2016;

THEREFORE, I, Prof. (Dr.) Suresh Gosavi, Vice-Chancellor of the Savitribai Phule Pune University, by and under the powers vested in me under Sub-Section (8) of Section 12 of the Maharashtra Public Universities Act, 2016, hereby issue the following directives:

- 1) Amended Ordinance 184(A) and (B) as regards supply of photocopies of assessed answer books to the students and revaluation of answer books of theory papers shall be as mentioned in the Annexure
- 2) Amended Ordinance 184(A) and (B) as mentioned in the Annexure shall be made applicable to the examinations conducted in March/April 2023 and onwards.

Ref.: अ.प्र.पु. / 299  
Date: 22.08.2023

  
Prof.(Dr.) Suresh Gosavi  
Vice-Chancellor

AMENDED ORDINANCE 184 (A) AND (B)

(A) SUPPLY OF PHOTO COPY(IES) OF ASSESSED ANSWER BOOK(S)

**1. Procedure for Submission of Application for Supply of Photo Copy(ies) of evaluated/ revaluated Answer Book(s):**

- (1) Photo copy(ies) of assessed answer book(s) of theory papers of all examinations conducted by the University for award of degrees/diplomas/ certificates shall be provided to the student(s) as per the procedure prescribed hereinafter.
- (2) Student(s) of affiliated colleges, recognised institutions and students admitted to Open and Distance Learning Courses, shall have to fill in online application for demand of photo copy(ies) of assessed answer book(s), using the web based online application submission system available on the official website of the University.
- (3) Student(s) of affiliated colleges, recognised institutions and students admitted to Open and Distance Learning Courses shall have to pay the requisite fees for supply of photocopy(ies) of assessed answer book(s) through online payment option provided in the online application submission system.
- (4) Online application for obtaining photo copy(ies) of assessed answer book(s) shall be made along with the online payment of the requisite fees within ten days from the date of declaration of results of the examination concerned.
- (5) Students of University Departments shall apply directly to the Head of the Department concerned along with the requisite fees.

**2. Fee Structure:**

- i) Non-professional Course: Rs. 150/- per answer book.
- ii) Professional Course: Rs. 200/- per answer book

These fees are non-refundable.

**3. Terms Relating to Supply of Photo Copy(ies) of Assessed Answer Book(s):**

- (1) Photocopy(ies) of assessed answer book(s) of student(s) of affiliated college, recognised institution and student(s) admitted to Open and Distance Learning Courses, shall be sent to the student(s) concerned through his registered login on the official website of the University. Photo copy(ies) of assessed answer book(s) of student(s) of the University Departments shall be supplied to the student(s) by the concerned University Department.
- (2) The examinee shall be sole custodian of the photo copy(ies) so supplied and shall not transfer the same to anybody for any purpose, whatsoever. The examinee shall further



refrain himself from putting such photo copy(ies) to any misuse that might jeopardize the reputation of the University.

- (3) Photo copy(ies) of the answer book(s) shall be made available to the student after making corrections, if any, in the marks on the cover page and after awarding grace marks, if any, as per rules, and concealing the identity of the examiner/ moderator/ re-evaluator.
- (4) In case of misuse of photo copy(ies) by the examinee, the University shall be at liberty to take action against such candidate as per the provision of Section 48(5) of the Maharashtra Public Universities Act, 2016.
- (5) Upon receipt of photo copy(ies), the examinee may submit an application, within a period five days from the date of receipt of photo copy(ies), to the affiliated college or recognised institution or University department, as the case may be, in the following circumstances:
  - (i) If the marks mentioned in the Statement of Marks of the examinee for any particular theory paper do not match with the marks awarded to the examinee on the cover page of the assessed answer book;
  - (ii) If the question-wise marks awarded to the examinee in the answer book are not carried over correctly to the cover page of the answer book;
  - (iii) If the total of question marks mentioned on the cover page is not correct;
  - (iv) If any answer or a part thereof, in the answer book has not been assessed by the examiner;
  - (v) If there is any other discrepancy with regard to totalling of marks awarded to the examinee in the answer book.
- (6) No complaint regarding the manner of assessment of the answer book(s) by the examiner/moderator/re-evaluator shall be entertained by the University.
- (7) Upon receipt of applications of the examinees as mentioned in Sub-clause (5) above, the affiliated college or recognized institution or University department concerned, shall scrutinize and verify the truth in such applications. After scrutiny and verification, if it is found that there is a discrepancy as mentioned in Items (i) to (v) of Sub-clause (5) above, the Principal of affiliated college or Director of recognized institution or Head of the University department, as the case may be, shall forward such applications received from the examinee along with covering letter in that regard addressed to the Director of Board of Examinations and Evaluations of the University, within five days from the date of receipt of such applications.
- (8) Students admitted to Open and Distance Learning Courses of the University may directly submit their applications to the Director of Board of Examinations and Evaluation of the University, within five days from the date of receipt of photo copy(ies), in case of occurrence of any of the circumstances mentioned in Items (i) to (v) of Sub-clause (5) above.

(9) Upon receipt of such applications from the affiliated colleges, recognized institutions, University departments and students admitted to Open and Distance Learning Courses, the Examination Section of the University shall make necessary corrections in the marks awarded to the examinee, within ten days from the date of receipt of such applications. If any question or part thereof in the answer book(s) is found to be not evaluated, the same shall be got evaluated from the same examiner and additional marks, if any shall then be mentioned on the cover page of the answer book and added in the total of the marks. If the examiner who has evaluated the answer book(s) is not available due to death, resignation or any other cause beyond his control, the answer book(s) shall be got evaluated from another examiner to be appointed from the list of approved as per Section 48(3)(b) of the Maharashtra Public Universities Act, 2016.

(10) The change, if any, on the counts mentioned in Sub-clause (5) above, shall be informed to the concerned affiliated college or recognised institution or University Department or to the student admitted to Open and Distance Learning Courses, by the University, within ten days from the date of communication in this regard. The affiliated college or recognised institution or University Department or the concerned student admitted to Open and Distance Learning Courses, shall surrender the original statement of marks to the University within ten days from the date of receipt of communication from the University. Corrected statement of marks shall be issued to the affiliated college or recognised Institution or University Department or to the students admitted to Open and Distance Learning Courses, as the case may be, on surrendering the original statement of marks to the University, without charging any fees.

(11) Photo copy(ies) of an evaluated/re-evaluated answer book(s) will be permitted only once in respect of the examination concerned.

(12) The University shall not be liable for failure or delay in supplying photo copy(ies) of evaluated/re-evaluated answer book(s) due to any reason beyond the control of the University.

**(B) REVALUATION OF ANSWER BOOK(S) OF THEORY PAPER(S)**

**1. Procedure for Submission of Application for Revaluation of Answer Book(s) of Theory Paper(s):**

(1) A student shall be eligible to apply for revaluation of answer-book(s) of theory paper(s) of the University examinations only after receipt of photo copy(ies) of those answer book(s).

(2) Student(s) of affiliated colleges, recognised institutions and student(s) admitted to Open and Distance Learning Courses, shall have to pay the requisite fees for revaluation of answer book(s) through online payment option provided in the application.



(3) Online application for revaluation along with the online payment of the requisite fees, shall be made within ten days from the date of receipt of photo copy(ies) of answer book(s).

(4) Students of University Departments shall apply directly to the Head of the Department concerned, along with the requisite fees.

**2. Fee Structure:**

i) Non-Professional course - Rs.200/- per answer book.

ii) Professional course - Rs. 250/- per answer book.

**3. Terms Relating to Revaluation of Answer Book(s) of Theory Paper(s):**

(1) If on verification of marks at the time of supply of photo copy(ies) of answer book(s), it is found that the marks originally shown in the mark list issued to a student have changed as a result of verification, the changed marks shall be considered as original marks for the purpose of revaluation.

(2) The revaluation of the answer book(s), however, shall not be permitted in respect of scripts of Practical Examination/Term Work/Internal Assessment/Sessional Marks/Dissertation/Thesis/Clinical/MCQ (Multiple Choice Question in practical examination) and Viva-Voce, etc.

(3) The change in the marks after revaluation shall be informed to the affiliated college/ recognised institution/University Department/students admitted to Open and Distance Learning Courses. The affiliated college/ recognised institution /University Department / students admitted to Open and Distance Learning Courses, shall surrender the original statement of marks to the University, within fifteen days from the date of receipt of communication. Corrected statement of marks shall be issued to the affiliated college / recognised Institution/ University Department/ students admitted to Open and Distance Learning Courses, as the case may be, on surrendering the original statement of marks to the University, without charging any fees.

(4) The fee shall not be refunded in case of those, whose application is processed for revaluation. However, the fee for revaluation may be refunded, if the application is not entertained and not processed for revaluation under the provision of this Ordinance and if the student concerned submits his request for refund.

(5) A student applying for revaluation shall note that the result of the revaluation of his answer-book(s) of the theory paper(s) shall be binding on him and that he shall accept the revised marks obtained in his theory paper(s) after revaluation.

(6) The benefit of the revaluation shall be given to a student if his original marks and the marks obtained after revaluation exceed by 5% or more of the maximum marks of the theory paper(s) and only these marks will be accepted by the University and are binding on the student. For the purpose of a computing the 5% difference in marks, half per cent

of the marks assigned to the paper or a part thereof, shall be taken into account and rounded off for next successive higher integer.

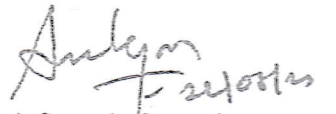
- (7) The revised marks obtained by the student after revaluation as accepted by the University shall be taken into account for the purpose of amendment of his result in accordance with the relevant rules of the University.
- (8) For the purpose of this Ordinance, revaluation of the answer-book(s) of the theory paper(s) shall be an additional facility provided to the students with a view to improve upon their results at the preceding University Examination, it being understood that delay in the declaration of revaluation result for any reason, whatsoever, shall not confer any right upon them for admission to the next higher class and such matters shall always be regulated in accordance with the relevant ordinance(s) and rules or regulations framed by the University.
- (9) As a result of revaluation, if a student attracts the provision of condonation of deficiency of marks/grace marks, the same shall be applied to him as per the relevant Ordinance(s).

**GENERAL TERMS RELATING TO ORDINANCE 184 (A) AND (B):**

- (1) Evaluated/revaluated Answer book(s) shall be preserved by the University for a period of four months from the date of declaration of result of the examination concerned.
- (2) If the last day for submission of application happens to be a holiday to the college/ University, the next working day will be treated as the last day.
- (3) Incomplete/incorrect application forms and/or with illegible entries and those submitted to the University after the due dates shall be summarily rejected without any further reference and fees paid along with application forms shall not be refunded.
- (4) Any question as to the interpretation or application of this Ordinance shall be decided by the Vice Chancellor of the University whose decision shall be final and binding.
- (5) The Vice-Chancellor of the University shall have power to issue clarification to remove any doubt, difficulty or anomaly, which may arise in regard to the implementation of this Ordinance.

All Ordinances relating to subject matter of this Ordinance shall stand repealed.

Ref. No.: एत.प्र.व.पु. /299  
Date: 22.08.2023

  
Prof.(Dr.) Suresh Gosavi  
Vice-Chancellor